



Senior Project Manager

We are currently seeking an experienced **Architectural Millwork Project Manager** to join our team and work on the most prestigious and challenging projects in the industry. As a Project Manager, your responsibilities will include planning and monitoring projects to ensure customers' expectations are met, that the product is delivered on time and within budget. You'll act as the communicator between our millwork shop, the general contractor, the designers and the end user on projects to ensure successful projects.

Job Requirements:

- Excellent communication skills
- Ability to manage multiple millwork projects effectively
- Complete ease reading and understanding architectural drawings
- Highly Skilled in Microsoft Windows applications including Excel, Word
- Experience with AutoCAD is desirable
- A minimum of 5 years of experience in Architectural Millwork and Project Management
- A degree in Construction Management, Architecture or related field, is preferred

As leaders we take pride in providing unsurpassed service, quality product, and on time deliveries for our clients. Our innovation drives winning performance and our people strive to be the very best at every aspect of our business. You will be surrounded by some of the best and brightest people within the industry. O'Keefe is a fantastic place to support your career!

We offer a competitive compensation and benefit package. If you are interested in being considered for this position please submit a resume and cover letter to:

O'Keefe Inc - Human Resources
611 Highland Drive
River Falls, WI 54022
Email: hr@okeefewood.com